

18th August 2020

Dear Parents, Guardians or Carers,

We hope you have had a safe and enjoyable summer in the difficult times that we are facing. In line with the government's guidelines on getting all students back into school, we look forward to welcoming your child to Stephenson Studio School from **Wednesday 26th August**. Social Distancing Measures remain in place in all classrooms and communal areas, and the operation of the school has been adapted to ensure the safety of all concerned as far as is possible.

I have attached the timetable for the first 6 days back in school, but please be aware of the following:

- The school day starts at 8.45am – please arrive in time to start the day promptly

School Uniform

- School Uniform should be worn at all times as follows:
 - School Polo Shirt / Sweatshirt or Fleece
 - Plain black trousers or jeans (no rips and not faded or stone-washed)
 - Dark Socks
 - Black shoes or plain black trainers

For Assistance in purchasing School Polo Shirts / Sweatshirts or Fleecees please contact lcoppins@stephensonstudioschool.co.uk.

Construction PPE

- Construction Vocational Course requires the use of PPE. All Construction students will need overalls (boiler suit) and boots with a protective toe-cap:
 - The first vocational session is Friday 4th September so please ensure that Construction students have appropriate PPE before then.
 - **Important Note:** If Construction students do not have the correct PPE or fail / forget to bring it to school, they will not be able to take part in the course that day.

Overalls and protective toe-capped boots can be purchased from any external supplier, please see an example here - <https://www.screwfix.com/p/general-purpose-coverall-navy-blue-medium-48-chest-31-l/125fh>

PE Kit

- PE Kit is required on days when students are timetabled to do PE (alternate Fridays). If possible, students should wear their PE kit underneath their PPE so as to minimise the need to change.

PE Sports Polos can be purchased via our supplier Just SchoolWear, via this link – <https://www.just-schoolwear.co.uk/shop/Stephenson-Studio-School.html>

Work Placements

- As work placement is currently suspended due to COVID-19 restrictions, Year 11 will be **in school** every Thursday. As a result, **Year 10** Employability Studies will take the form of **HOME-STUDY** sessions supported by online learning via Zoom or Microsoft Teams each Thursday (beginning 3rd September 2020). This will continue until their Work Placements commence.
 - Students will be **required** to join **two** online learning sessions, one in the morning and one in the afternoon. Between the online learning sessions, students will be given work to complete and submit via Moodle (virtual learning environment) which will be reviewed in the second session.
 - Please note that attendance in these sessions is **mandatory**, failure to attend will lead to the student being marked absent for that day and will adversely affect the student's overall attendance record.

Full details of the school's policies, procedures, standards, values and expectations will be explained to students during their Induction week. Furthermore, please ensure all students all up to date with the Summer Moodle work, as outlined to them over the past months. This work will be discussed with students throughout their Induction Week.

In the meantime, if you have any questions or concerns please do not hesitate to contact Miss Coppins, School Administrator, in the first instance.

We look forward to seeing your son or daughter on Wednesday 26th August and hope that their time at Stephenson Studio School will be enjoyable, productive and successful.

Yours Faithfully,

Geoff Dixon
Assistant Headteacher