

21<sup>st</sup> August 2020

Dear Parents/Carers of Year 11,

We hope you have had a safe and enjoyable summer in the difficult times that we are facing. In line with the government's guidelines on getting all students back into school, we look forward to welcoming your child back to Stephenson Studio School on **Wednesday 2<sup>nd</sup> September**.

Please note that whilst students on the **Apprenticeship** and **Access** Pathway resume 'in-school' learning from the 2<sup>nd</sup> September, students on the **Inclusion** Pathway (with Ms Barbara Smith) will continue remote (at-home) learning, on a phased reintroduction starting the 2<sup>nd</sup> September. All students on the **Inclusion** Pathway will be contacted on the 1<sup>st</sup> September with further details.

Social Distancing Measures remain in place in all classrooms and communal areas, and the operation of the school has been adapted to ensure the safety of all concerned, as far as is possible.

Students will receive their timetable on their first morning back, but please be aware of the following:

- The school day starts at 8.45am – please arrive in time to start the day promptly
- The school day ends promptly at 15.00 – please ensure that students leave the site to enable additional cleaning to take place. (After school enrichment / intervention is currently suspended, but is being replaced by break & lunch enrichment / intervention)
- Year 11 will form their own protective bubble that they will stay in for the foreseeable

### Staying Safe

Please ensure that you do not send your child to their nursery, childminder, school or college if:

- They are showing coronavirus (COVID-19) symptoms
- Someone in their household is showing (COVID-19) symptoms

Ensure you arrange a COVID-19 test if you or your child develops symptoms. Inform your nursery, childminder, school or college of the results.

If the test is positive, please follow 'guidance for households with possible or confirmed coronavirus (COVID-19) infection', and engage with the NHS Test and Trace process.

It is really important that you help nurseries, childminders, schools and colleges to implement these actions, by following the advice set out by our government and wider public health advice and guidance.

### Visitors to School

Parents, carers, external agencies and all other visitors are able to meet with colleagues within the school by **appointment only**, please note the below information:

- Appointments will be triaged to an appropriate member of staff to handle the query.
- It will need to recognise that face to face meetings will only be approved under exceptional circumstances.
- Please book appointments via [info@stephensonstudioschool.co.uk](mailto:info@stephensonstudioschool.co.uk) or 01530 519 099.

## School Uniform

- School Uniform remains unchanged and should be worn at all times, as follows:
  - School Polo Shirt / Sweatshirt or Fleece
  - Plain black trousers or jeans (no rips and not faded or stone-washed)
  - Dark Socks
  - Black shoes or plain black trainers

*For assistance in purchasing School Polo Shirts / Sweatshirts or Fleeces please contact [info@stephensonstudioschool.co.uk](mailto:info@stephensonstudioschool.co.uk).*

## Vocation study Uniform/PPE

- Construction and Motor Vehicle Courses continue to require the use of PPE.
- All Construction/MV students will need overalls (boiler suit) and boots with a protective toe-cap:
  - The first vocational session is Friday 4<sup>th</sup> September so please ensure that your child has appropriate PPE before then.
  - **Important Note:** If Construction/MV students do not have the correct PPE or fail / forget to bring it to school, they will not be able to take part in the course that day.

## PE Kit

- PE Kit is required on days when students are timetabled to do PE (alternate Fridays). Students should wear their PE kit underneath their PPE, so as to minimise the need to change.

*PE Sports Polos can be purchased via our supplier Just SchoolWear, via this link – <https://www.just-schoolwear.co.uk/shop/Stephenson-Studio-School.html>*

## Work Placement

- As Work Placement is currently suspended due to COVID-19 restrictions, Year 11 will be **in school** every Thursday.

Please ensure all students are up to date with the Summer Moodle work, as outlined to them over the past months. This work will be discussed with students throughout their first week back.

In the meantime, if you have any questions or concerns please do not hesitate to contact Miss Coppins, School Administrator, in the first instance ([info@stephensonstudioschool.co.uk](mailto:info@stephensonstudioschool.co.uk)).

We look forward to seeing your son/daughter on Wednesday 2<sup>nd</sup> September and hope that Year 11 will be enjoyable, productive and successful.

Yours Faithfully,



Mr Keith Hobbs BSc NPQH  
Headteacher